

## DECLARATION FORM FOR MULTI-UNIT RESIDENTIAL PREMISES

The Ontario Energy Board adjusts the Regulated Price Plan (RPP) twice a year; May 1st and November 1st. The pricing structure is designed to reflect the true cost of electricity and encourage conservation while smoothing out the peaks and valleys of market pricing.

RPP pricing is based on a two-tier structure for residential and designated consumers. During the winter months, November 1st to April 30th the first 1,000 kilowatt hours (kWh) are priced at the lower tier and any consumption above this threshold is at the higher tier. In the summer months, May 1st to October 31st the threshold for the lower tier is reduced to the first 600 kWh.

Pursuant to the Regulation filed under s. 79.4 (1) (a) of the *Ontario Energy Board Act, 1998*, where the account of a low volume consumer or designated consumer relates to:

- a property defined in the *Condominium Act, 1998*,
- a residential complex as defined in the *Tenant Protection Act, 1997*, or
- a property that is owned or leased by a co-operative as defined in the *Co-operative Corporation Act*,

the conservation threshold for that consumer is determined based on the number of units within the property or complex. In order to determine the appropriate conservation threshold, consumers must provide a signed declaration attesting to the number of units to which an account relates.

If you qualify for a conservation threshold which is more than the lower applicable threshold (e.g. because there is more than one unit associated with your account), you must complete this form and send it to our office. Your account will be eligible for this pricing upon receipt of this signed and completed Declaration Form. Please note, Forms received will be eligible for a higher conservation threshold only on subsequent bills, and not retroactively. Any delay in processing as a result of missing or inaccurate information on the form will NOT result in adjustments to previous billings.

If you have multiple accounts eligible for a higher conservation threshold because there is more than one unit associated with your account, list each account separately. Do not include units which are metered or billed separately from the account referenced. You must advise us in writing if your account ceases to qualify for a higher conservation threshold or if there is a change in the number of units within the property or complex.

Account(s) Number(s) <i>(i.e. 00000000-00)</i>	Account Name <i>(i.e. Griffin Apartment Complex)</i>	Basis for Qualification <i>(i.e. Apartment Bldg. – Tenant Protection Act)</i>	Number of Residential Units within Property / Complex <i>(i.e. 50)</i>

The following individuals have the authority to provide and certify the accuracy of the information provided on this form and any additional attachments. Please fill out the applicable section.

Corporations Name: Name & Office of Authorized Officer:	I certify the above information to be true, correct and complete. Signature of Authorized Officer	Date:
Sole Proprietor: Name of Applicant:	I certify the above information to be true, correct and complete. Signature of Applicant (should be the same as the Account Name)	Date:
Partnerships Name: Name of Authorized Individual to sign on behalf of Partnership:	I certify the above information to be true, correct and complete. Signature of Applicant (should be the same as the Account Name)	Date:

All information submitted in this process will be used by Orillia Power Distribution Corporation in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its licence.

This information is being collected and used for billing and auditing purposes. All submitted information will be assigned to the appropriate confidentiality level on receipt and Orillia Power Distribution Corporation is committed to protecting the privacy of your personal information in compliance with the *Personal Information and Electronic Documents Act*.

This information will be retained by Orillia Power Distribution Corporation and may be subject to review by the Minister of Finance pursuant to the *Ontario Energy Board Act, 1998*. Based on the information provided, we may change your account status to a “commercial rate” if six or more units are being declared against once metered service which may potentially increase your total electricity charges.

Please return this form as soon as possible to:

Mail:  
Orillia Power Distribution Corporation  
360 West Street South  
PO Box 398  
Orillia, ON L3V 6J9

Email: [info@orilliapower.ca](mailto:info@orilliapower.ca)  
Fax: (705) 326-0800